



## Synergist Spotlight on...

### The Android App

The Synergist Android App is now available to download from Google Play and is **FREE** to all users with a Time and Expense Licence.



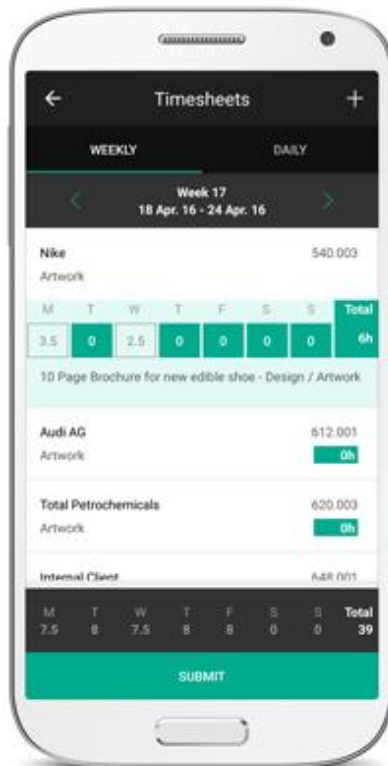
# Google Play

Use this link to download your copy now.

<https://play.google.com/store/apps/details?id=com.synergist.synergist>

#### 1. Timesheets

Being able to enter time and expenses on the go ensures you don't have to spend time when you get back to the office completing Timesheets and Expense claims.

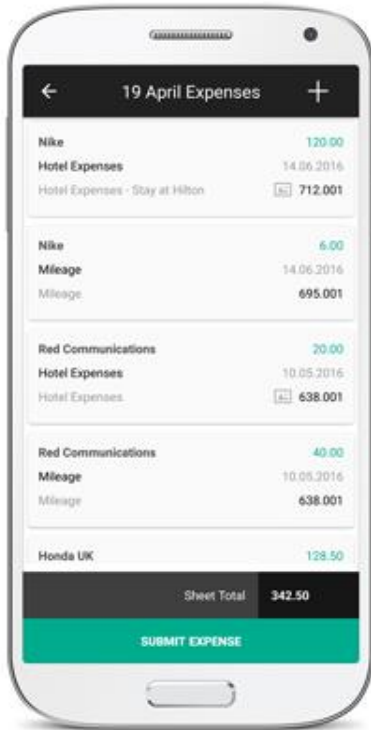


#### New functionality

You now have options to:

- Enter time via a weekly or daily interface
- Add "work done" notes to timesheet entries
- Duplicate timesheet lines for fast entry of repeated activities

## 2. Expense Claims



### New functionality

You are now able to:

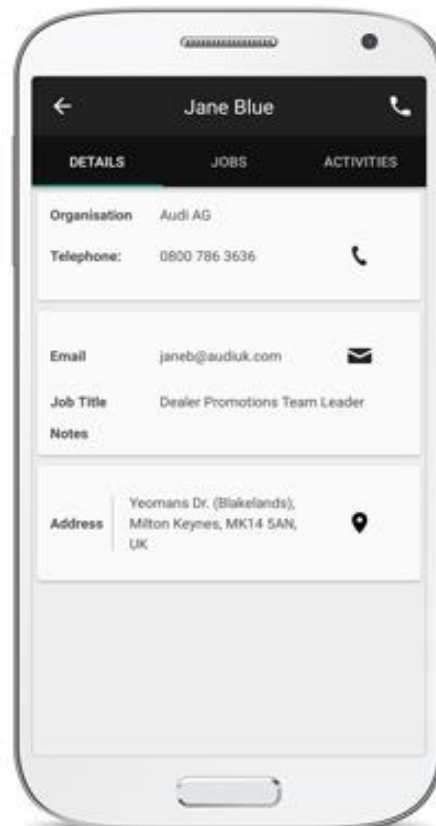
- Create new expense sheets and lines
- Duplicate lines and sheets for repeat items or claims
- Add photos of expense receipts from your device

## 3. Client Information

### Client and Contact Information

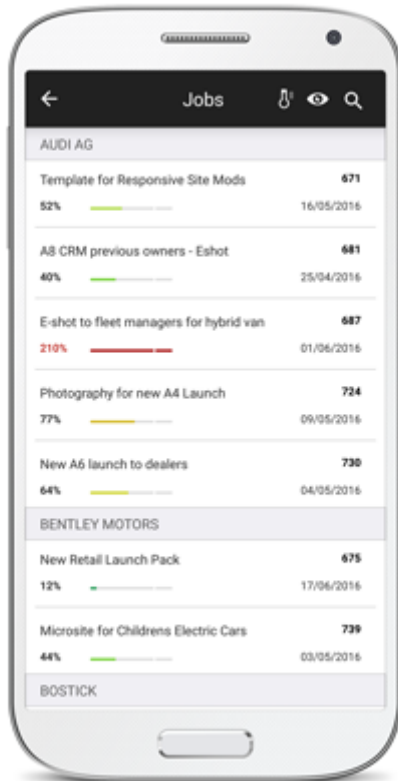
Feature allows you to view:

- Client lists with Custom saved views
- Contact information with one-click email creation or phone calls
- Activities involving that client or contact
- Details of opportunities and jobs for that contact





## 4. Opportunities and Jobs



### Opportunities & Jobs

This screen allows you to view:

- Job and Opportunity lists with Custom saved views
- Jobs list with Thermo Bars monitoring budgets
- Job Quotes, Estimates and Costs

Please contact The Agency Works at [clientservices@taw.co.uk](mailto:clientservices@taw.co.uk)

or call 01455 553246

If you wish to discuss further both the Android and iOS App